

WEEKLY REVIEW

BENTON COUNTY BOARD OF COMMISSIONERS

June 15, 2021



This document is a weekly review of the Board of County Commissioners meeting, Tuesday, June 15, 2021. Information related to agenda changes, Consent Agenda, and Public Comment are on the [County website](#).

Scheduled Business

Petition to Establish County Road – Douglas D'Hondt, County Engineer

The owners of the property located at 84009 West Old Inland Empire Highway, RQ Bradley, LLC, have submitted a petition to establish a new County road across their property. The road is intended to serve a future subdivision located south of the Chandler Canal. The United States Bureau of Reclamation requires that any roadway crossing their canal system be owned and operated by a public agency, in this case the County. Normally, a petition such as this would require a minimum of ten signatures from impacted property owners. However, since the roadway will be located entirely within a single property owners' land and serve only land owned by that person, just the signatures for those parcels are necessary. The road establishment process is outlined in RCW 36.81. Staff recommends the Board accept the petition as presented and have the County Engineer prepare a feasibility report. **The Board moved and seconded to accept the petition to establish a County road, submitted by RQ Bradley, LLC, and order the County Engineer to prepare a report on the feasibility thereon. Motion carried.**

Request for Qualifications: Fairgrounds Master Plan – Adam Fyall, Sustainable Development Manager

Staff sought direction from the Board regarding whether to proceed with a new master plan for the Benton County Fairgrounds property. In recent years, the Fairgrounds has started to transition from a property almost exclusively hosting the Benton-Franklin Fair & Rodeo, spring horse racing, and some small barrel racing, 4-H, and similar events to a more expansive, year-round event center venue hosting more weddings, corporate events, and other functions in improved buildings. Master planning the property has been discussed for some time, to address future demands, emerging opportunities, efficiencies, and thematic elements. No predetermined outcomes are expected, and staff is seeking Board support to work with a qualified consultant as well as community development partners, clients, and the public to identify options for Fairgrounds usage in the coming years. A small cost for advertising the RFQ and evaluating candidates is expected, and staff anticipates the master planning process to have a specific budget to be determined. **The Board moved and seconded for staff to proceed with publishing a request for qualifications to review potential consulting firms that would assist the County with development of a new master plan for the Benton County Fairgrounds. Motion carried.**

Change Order No. 10 w/ Banlin Construction for New Administration Building – Robert Blain, Director of Operations & Capital Programs

The Board pulled this item from the agenda, for possible discussion at a future meeting.

Update to Benton County Reopening Guide – Adam Morasch, Risk Manager

The Board approved a resolution on May 4, 2021, adopting the Benton County Roadmap to Recovery Reopening Guide. An amended resolution was brought to the board for today's meeting, amending the Benton County Roadmap to Recovery Guide to include necessary updates to the Public Meetings and Face Coverings sections with revised guidance from the Washington State Secretary of Health, the Center of Disease Control (CDC), and the Washington State Department of Labor and Industries (L&I). **The Board moved and seconded to approve the amended Benton County Reopening Guide. Motion carried.**

Other Business

Employee Certificates of Recognitions for Years of Service – Commissioner Delvin

Commissioners recognized multiple employees in various departments for their 15, 25, and 35 years of dedicated service and signed related certificates of recognition.

Certificate of Good Practice from the Washington State County Road Administration Board (CRAB) – Commissioner Delvin

Commissioners presented a Certificate of Good Practice from the [Washington State County Road Administration Board \(CRAB\)](#) to Douglas D’Hondt, County Engineer, for Benton County. Annually, each county engineer and either the chair of the board of county commissioners or the county executive must certify that the county has operated in compliance with the Standards of Good Practice. Based upon this certification, CRAB issues Certificates of Good Practice to the State Treasurer, which allows disbursement of gas tax revenues to the individual counties in the following year ([WAC 136-04-050](#)).

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